

**Coads Green Primary School PTFA**  
**AGM Meeting**  
**Friday 22 October 2021 (following Celebration Assembly)**

**In Attendance**

Hayley & Paul Sample, Hannah McLeman, Jayne Taylor-Bain, Stevie Gavin, Jakes McGinnes, Deboarah Fulkes

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1. **Apologies** – Becca Brokenshire, Emma Walters, Helen Gribble
2. **Minutes of the Last Minutes** – the minutes of the last AGM held on 13 November 2020 (via Zoom) were agreed and approved.
3. **Report of the PTFA Activities for the Year** – Despite the constraints of lock downs we continued on with some fund raising, these being:-  
Christmas Raffle Hampers, Cookery Book, Pre-loved Uniform, Easter Raffle, Bag 2 School and Barrow of Booze.
4. **Treasurer's Report** – (As of 22 October 2021)

Opening Balance	<b>£362.17</b>
Opening Balance Savings A/C	<b>£3.18</b>
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	<b>£365.35</b>
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 Income	 <b>£3,063.47</b>
 Outgoings	 <b>£1,632.07</b>
Closing Balance (31 July 2021)	<b>£1796.75</b>
5. **Election of Officers** –
  - a) Chairperson – Becca Brokenshire to take up this position, approved by Hayley Sample seconded by Stevie Gavin
  - b) Vice Chairperson – Hayley Sample to take up this position, approved by, Stevie Gavin seconded by Jakes McGinnes
  - c) Secretary – Jayne Taylor-Bain to take up this position, approved by Hayley Sample, seconded by Jakes McGinnes
  - d) Treasurer – Hannah McLeman to step down from this position, our thanks go to Hannah for her efforts over the past few years.

Deboarah Fulkes to take up this position, approved by Hayley Sample, seconded by Paul Sample.

***Hayley welcomed Debs to the PTFA, and the Committee look forward to working with her. Hannah passed on folders and Cheque book/Paying in book to Debs. Signatories will need to be altered – it was agreed to visit the bank in due course.***

Ordinary Committee Members are: Helen Gribble, Emma Walters, Stephen Crane, Paul Sample,
6. **Any Other Business**

Christmas Fundraising: Hamper Raffle  
This to be discussed at the next PTFA meeting, which was set for **Friday 5 November at 2.00pm in the Village Hall.**

Tea & Coffee provisions passed to Jayne for safekeeping.

**Meeting closed at 10.20 am**

**Minutes Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_